

**ANZSA
ANNUAL GENERAL MEETING
MINUTES**

Friday 4 November 2022

1.15pm-2.00pm AEDT

**Hybrid via Zoom videoconference and on site
at Sofitel Sydney and The Den Queenstown, New Zealand**

1. WELCOME

The Chair, Adrian Cosenza opened the meeting and welcomed members.

The Chair made an Acknowledgement of Country statement.

2. APOLOGIES

Mandy Basson.

3. DECLARATION OF A QUORUM

The Chair declared that there was a quorum.

4. DECLARATION OF PROXIES

The Chair declared that there were no proxies.

5. MINUTES OF THE 2021 AGM

Members RESOLVED that the minutes of the 2021 Annual General Meeting be approved as a correct record of the proceedings of that meeting.

The Chair highlighted that last year they spoke about wanting to seek closer engagement with the New Zealand sarcoma community. He added that he is delighted that this year, the AGM meeting is also being held in Queenstown, New Zealand.

6. CHAIR'S REPORT

The Chair informed that the Board met four times a year for several hours. The Chair added that the constitution allows up to twelve members to be on the Board. Currently, there are eight Board members.

Richard Carey Smith is the most recent addition as a director on the Board.

The Board is very keen to have New Zealand representation on the Board and there is a process in our Constitution that can facilitate reasonably quick representation on the Board without having to wait for the AGM meeting to be held. The Chair added that they are looking to encourage participation from the New Zealand sarcoma community. He also thanked each Board member for their tireless efforts, guidance, and stewardship.

The Chair presented an outline of the Strategic Planning for 2022-2024 including the four core strategic planks and articulated what the aims are. He added that the new addition to the vision on this plan is: *To be Leaders in Education and Advocacy for Sarcoma Patients and Professionals.*

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The Chair reminded the community that a framework and structure is needed to ensure that we are seeking to achieve what we are trying to achieve.

The Chair expressed his admiration for the extraordinary progress that this community has made in twenty international collaborations or partnerships. He also lauded the launching of the Sarcoma Guidelines Phase One. Phase Two will be launching shortly.

The Chair informed that during yesterday's Board meeting, the Board discussed about the security, safety, and protection of data.

7. FINANCIAL REPORT YEAR ENDED 30 JUNE 2022

The Chair presented the financial report.

The profit loss statement indicated that there is a small deficit for the year 2022 for \$27,000. This deficit is due to a drop of revenue from clinical trials.

On the 2021 statement of financial position, the member's equity is at \$2.4 million. However, due to the slight negative result in 2022, including the unrealized loss of \$2.3 million, the movement in equity base is slightly down from \$2.4 million in 2021 to \$2.3 million in 2022.

One of the concerns that were raised is how the funds are being invested. The Chair informed that an investment advisor was brought in, and the money is being invested in a platform through an organisation that manages funds for non-profit organisations.

The funds are invested and spread through a mixture of domestic and international equity, domestic and international fixed interest, domestic and international property.

Another concern that was raised is whether the funds are being invested in an ethical fund. The Chair informed that there is an opportunity for us to move into the equivalent of what it is called an ethical investment fund. He added that in terms of the stocks that we hold right now, they are considered as ethical stocks.

Denise Caruso pointed out that the funds does fulfil all the ethical criteria.

The Chair reiterated that if the members would like to see where and how the funds are being invested, there should be no issues in sharing this information with the members.

Denise Caruso informed that she had liaised with the investment advisor, Simon McGuirk on ethical investments. She added that she had look through and questioned Simon on every single investment that were made. Denise assured members can feel confident that the funds are being invested in a highly ethical fund.

Members **RESOLVED** that the financial report, together with the reports of the Directors and auditor, be approved.

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8. ELECTION OF DIRECTORS

The Chair informed that there are three directors who are due for re-election. He added that under the constitution, a director can serve two terms of three years, and it is the members who elect the directors on the Board.

The Chair also mentioned earlier that the Board also sought to encourage others to join the Board. He added that if passed, there will be a new director appointed to join the Board soon.

Members to APPROVE the election of Adrian Consenza, Angela Hong, and David Gyorki as director of the company for a term of three years from 4th November 2022.

The Chair congratulated Angela Hong and David Gyorki on their re-election.

Wayne Nicholls, has been nominated for election to the Board of Directors, being an eligible member. The Chair mentioned that this will be Wayne's first time on the Board, which will be good for Board succession planning.

Members to APPROVE the election of Wayne Nicholls as director of the company for a term of three years from 4th November 2022.

The Chair congratulated Wayne Nicholls on his election.

9. OTHER MATTERS

Peter Steadman informed that during the Board meeting, David Gyorki has pointed out that in the interest of refreshing the ASM's leadership, David has indicated that he might be stepping down as a Convener of the ASM committee. Peter felt that it was a good opportunity to canvas some nominations from the general membership.

The Chair asked the members for their interest. He added that the Convener meeting will be held at Melbourne. Jayesh Desai clarified that this is for the Convener meeting in 2023 and suggested that the member should be someone based in Melbourne given that where this meeting will be.

Grant Pang expressed his interest to take on the role and challenge of running the ASM and Convener of the ASM committee. The members agreed to this. The Chair congratulated Grant on being elected as the Convener of the ASM committee for 2023.

Richard Carey Smith suggested another item to the members in which they have invited orthopaedic oncologist speaker and proposed the motion that we change that to the Paul Stalley invited surgical speaker at the ASM. The Chair congratulated and thanked Paul for the extraordinary contribution that he continues to make in the sarcoma community and for the people in Australia.

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Peter Steadman mentioned that New Zealand members has the ability to co-op some of their members into the Board. Some of the names that were suggested and nominated are Shaneel Deo and Pennie Symmans.

The Chair reiterated that what we are seeking here in this meeting is a will of the membership to encourage our New Zealand colleagues to express interest in a role on the Board. Although there is due process for Board nominations, he added that this is a live expression of interest on notice.

Under the constitution, the Chair informed that the Board has the power to cut to a point once they have followed all due processes and have the appropriate consultation with the membership. However, under this condition, those who has expressed their interest will only serve on the Board until the next AGM meeting. At the next AGM, if they are still interested to stay as a Board member, they would need to put their hands up and get voted on by the membership.

The Chair clarified that any member of the association can express interest in wanting to become a Board member. And if it so suits the Board, that they would like to consider it out of cycle, this will benefit the membership and good succession planning.

Gerard Powell asked the directors for updates on the National Sarcoma Registry. Jayesh Desai informed that we have a National Sarcoma database that is national and has been developed for the past 10 years. Jayesh added this database covers all states in Australia except Queensland as they have their own data registry and capture. However, the data registry in Queensland has been integrated with what is being done elsewhere.

Jayesh mentioned that Susie Bae, who runs the National Sarcoma database in collaboration with each of the states in Australia, presented detailed information about the database during the SAC meeting. Susie is to send the presentation slides to Gerrard and others who are interested as well.